

## **TMU© INSTRUCTIONS**

## PRINTING CANDIDATE CERTIFICATES AFTER PASSING THE EXAM (CAREGIVER AND MANAGER)

In order to print candidate certificates in AZCG TMU©, you'll need to log into your program coordinator login on: <u>azcg.tmutest.com</u>. Once logged in, you'll click on "Arizona Facility Manager" or "Arizona Caregiver" depending on which discipline the candidate is under, then click "Search Registry":

Please Choose Your Login						
Arizona Facility Manager		Arizona Caregiver				
Sign In $ ightarrow$		Sign In $ ightarrow$				
	Search Registry Find people on the public registry	Q				

## From here, you'll search for your candidate by name or SSN:

SEARCH BY *		LOOK FOR *	
Name	~	Smith, John	Q Search

Their name will pop up on the bottom left. You'll need to click on "Detail View":

Detail View

You will now see their certificate information. You can click the blue "print" button to view and print their certificate

✓ No history of misconduct				
Certification History				
CERTIFICATION	STATUS	ISSUED	EXPIRES	
AZ Caregiver	Active			Print

If you have any questions, please don't hesitate to call D&SDT-Headmaster at (800)393-8664.